



# Smoking Management Plan

Updated Wednesday, 15 June 2016

<b>Premises/Business Name Situated Address:</b>	The Brisbane Golf Club Inc. Tennyson Memorial Avenue Yeerongpilly Queensland 4105
<b>Postal Address:</b>	As above
<b>Licensee:</b>	The Brisbane Golf Club Inc. Tennyson Memorial Avenue Yeerongpilly Queensland 4105
<b>Nominee:</b>	Geoffrey Kuehner
<b>License Number:</b>	82870
<b>License Type</b>	Community Club License
<b>Extent of License</b>	Clubhouse and adjoining golf course but excluding the Pro Shop situated at 70 Tennyson Memorial Avenue, Yeerongpilly.
<b>For more information:</b>	Geoffrey Kuehner, General Manager, 0411 412 666
<b>Responsible Management of Licensed Venue Licensee's Signature</b>	Print Name: _____ Date: _____

## Reasons for Plan

The Brisbane Golf Club has developed this Smoking Management Plan to comply with the legal requirements for having Designated Outdoor Smoking Areas (DOSAs).

This Smoking Management Plan provides detailed information on the DOSAs, including the location and boundaries of the DOSAs, how smoking is managed at the premises, and measures for assisting compliance. The plan also promotes and supports the Club's commitment to preventing children from smoking and minimizing exposure of staff and patrons to environmental tobacco smoke.

This plan is made under section 26ZC of the Tobacco and Other smoking Products Act 1998.

### DOSAs

Smoking is not permitted at The Brisbane Golf Club in any indoor area or an outdoor eating and drinking area. A Designated Outdoor Smoking Area (DOSA) is a space that allows smoking and drinking, but not eating, to occur.

No. of DOSAs	4	% of total outdoor liquor licensed area	50%
Locations	<ol style="list-style-type: none"> <li>1. Eastern Balcony of the Clubhouse.</li> <li>2. Northern Balcony of the Clubhouse.</li> <li>3. Car Park.</li> <li>4. Golf Course (Not permitted on tees, fairways and greens) (Permitted on cart paths and rough)</li> </ol>		
Buffers	<p>A buffer indicates a separation between smoking and no smoking areas.</p> <ol style="list-style-type: none"> <li>1. 2.1 metre high wall.</li> <li>2. 2.1 metre high wall.</li> <li>3. 2 metre wide area.</li> <li>4. 2 metre wide area.</li> </ol>		

### Other Outdoor Areas

It is a legal requirement that the entire remaining outdoor licensed area is no-smoking.

It is the responsibility of The Brisbane Golf Club to ensure that patrons do not smoke in these areas of the premises.

### Signage

No-smoking Sticker*	Front Entrance of Clubhouse.
Diagram of DOSA Locations*	Front Entrance of Clubhouse.

Notice of availability of Smoking Management Plan*	Front Entrance of Clubhouse, Local Rules Notice Board and Golf Shop.
DOSA Rules	<ol style="list-style-type: none"> <li>1. Eastern Balcony of the Clubhouse.</li> <li>2. Northern Balcony of the Clubhouse.</li> <li>3. Car Park.</li> <li>4. All un-mowed sections of the golf course. (Excludes tees, fairways and greens)</li> </ol>

\*Legally required.

## Management of Smoking

### (Minimising Environmental Tobacco Smoke)

The Brisbane Golf Club is managing smoking and smoking issues through the following actions.

- Established four DOSAs where smoking and drinking is allowed, and banning smoking in all other licensed areas of the Club.
- Directing patrons who wish to smoke to one of the DOSAs.
- Having a Worker Smoking Management Policy.
- Ensuring that within each DOSA there is no:
  - serving of food or drink
  - consumption of food
  - provision of entertainment
- Ensuring as much as possible that smoker's bins are located only in the DOSAs.
- Provide training to staff so that they know how to immediately and adequately address non-compliance. (see 'Staff Training and Complaint Handling')
- Provide training to staff so that they can locate a copy of the Smoking Management Plan when requested.
- Ensuring that no tobacco is sold at all at The Brisbane Golf Club.
- Directing patrons to the Queensland Health website [www.health.qld.gov.au](http://www.health.qld.gov.au) and showing them how to access information on smoking, passive smoking and how to quit.

### Staff Training

The Brisbane Golf Club is providing training and regular instruction to staff to ensure that the tobacco laws are met.

- Staff are made aware of where patrons and staff can and can't smoke at the Club.
- Staff are made aware that if they, or patrons, smoke in a no-smoking area they can get an on-the-spot fine (two penalty units)

- Staff are made aware that the licensee of the Club can be held responsible if a person smokes in a no-smoking area (maximum 140 penalty units)
- Staff are instructed that if they see a patron smoking in a no-smoking area they must:
  - a) direct the patron to stop smoking immediately, and tell them that they are breaking the law if they don't stop smoking.
  - b) Immediately cease food or drink service to the patron if the person does not follow their direction to stop smoking.
  - c) Involve the General Manager or senior staff, if absent, if the situation is escalated or the complaint is complex.
- Staff are instructed that if they see staff smoking in a no-smoking area they must report it to the General Manager.
- Staff are instructed that if a person consumes or takes food into a DOSA, the patron must be reminded of the DOSA rules and to stop eating and step outside the DOSA to eat.
- At staff meetings there are discussions about how staff are going with enforcing the no-smoking rules, and practical ways to solve any problems they may be having.

### **Complaint Handling Procedure**

The Brisbane Golf Club resolves complaints about smoking on the premises quickly and in a transparent manner. While all staff at The Brisbane Golf Club enforce the tobacco laws by directing patrons to stop smoking in no-smoking areas, difficult situations and complaints are referred to the General Manager or senior staff, if absent.

Upon receiving a complaint, the General Manager, or senior staff, if absent determines the nature of the complaint. If it is legitimate, the following measures are taken:

- Inform the patron about the legal requirements, including the on-the-spot fine.
- Stop food or drink service while the patron is smoking in a no-smoking area.
- Keep a written record of the incident and action taken.

If the complaint has no basis, the General Manager, or senior staff, if absent will take no further action.

If the patron is not satisfied with the outcome they are to be directed to 13QGIV (12 7468) for information about Queensland's existing tobacco laws or to contact Clubs Queensland on (07) 3252 0770.

### **Reviewing the Plan**

The Brisbane Golf Club will seek comments and feedback from its members and staff to determine the effectiveness of this Smoking Management Plan.

The Smoking Management Plan will next be reviewed before 15 June 2018.

### **List of Attachments**

## Signage

- No-Smoking Sticker
- Diagrams of DOSA Locations
  - Eastern Balcony of Club
  - Northern Balcony of Club
  - Car Park
  - Golf Course
- Notice of Availability of Smoking Management Plan
- DOSA Rules
  - Eastern Balcony of Club
  - Northern Balcony of Club
  - Car Park
  - Golf Course

Worker Smoking Management Policy

Smoking Management Plan (Updated 19 April 2012)



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A copy of our  
Smoking  
Management Plan  
is available from  
Reception upon  
request.

Located at Front Entrance of Clubhouse, Local Rules Notice Board and Golf Shop.



This Eastern Balcony of the Clubhouse is a **Designated Outdoor Smoking Area** (DOSA).

- Food cannot be taken or consumed in the DOSA. "Food" means anything you can eat, and includes all food items, such as meals and snacks.
- Beverages cannot be served to patrons in the DOSA.
- No entertainment can be provided in the DOSA.



This Northern Balcony of the Clubhouse is a **Designated Outdoor Smoking Area (DOSA)**.

- Food cannot be taken or consumed in the DOSA. "Food" means anything you can eat, and includes all food items, such as meals and snacks.
- Beverages cannot be served to patrons in the DOSA.
- No entertainment can be provided in the DOSA.



This Car Park is a **Designated Outdoor Smoking Area (DOSA)**.

- Food cannot be taken or consumed in the DOSA. "Food" means anything you can eat, and includes all food items, such as meals and snacks.
- Beverages cannot be served to patrons in the DOSA.
- No entertainment can be provided in the DOSA.



All un-mowed sections of the golf course. (Excludes tees, fairways and greens) are a **Designated Outdoor Smoking Area (DOSA)**.

- Food cannot be taken or consumed in the DOSA. "Food" means anything you can eat, and includes all food items, such as meals and snacks.
- Beverages cannot be served to patrons in the DOSA.
- No entertainment can be provided in the DOSA.